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Perspectives CreateSpace

Love Kinsey Millhone's grit, Stephanie Plum's humor, or Spenser's wry take on academia?

Check out the Doctor Rowena Halley series!

"Brilliantly-written and highly entertaining, a must read..." The Prairies Book Review "A charming blend of academic inspection and social commentary that weaves an engrossing personal perspective into a blend of social observation and evolving romance." D.

Donovan, Senior Reviewer, Midwest Book Review During one of the worst years on record in the academic job market, newly-minted PhD Rowena Halley has, against all odds, gotten a job. For one semester. At poverty wages. In New Jersey. But with so many of her fellow PhDs bagging groceries--or worse--instead of teaching Russian, this is the best chance she has. New jobs come with a lot

of stress, everyone knows that. But Rowena has more problems than just learning her way around a new campus and convincing all these Yankees that yes, she really is from Georgia. Tensions in the department are high, her family wants to know when she's going to get a decent job and a decent man, and her ex-boyfriend is as usual persona non grata with the Russian government. It's when students start coming to her for help that she really gets into trouble, though. Rowena got where she is because she wants to help people and save the world, but if she's not careful, her idealism may get her killed. Witty and suspenseful, *Campus Confidential* is an insider's look at the gritty underbelly of academia, where the struggles are so vicious because the stakes are so small. Only sometimes, they're a matter of life and death. *Content warning: We've got angsty adjunct

professors, mouthy undergrads, a cynical Navy vet, and a career Marine all mixing it up in here. The level of adult language is significant.*

Campus Confidential Saint Mary's Press

Professional resume and cover letter writers reveal their inside secrets for creating phenomenal cover letters that get attention and land interviews. Features more than 150 sample cover letters written for all types of job seekers, including the Before-and-After transformations that can make boring letters fabulous.

The Catholic Formulary in Accordance with the Code of Canon Law Wipf and Stock Publishers

Bookkeeping for churches can be quite different than for-profit businesses, and

the other guides available cover either QuickBooks or church accounting, not both. Lisa London, *The Accountant Beside You*, walks you through QuickBooks for your church from start to finish, always with examples, terminology, and understanding of what a busy church administrator needs to know in a clear, concise style. With her friendly easy-to-understand style and illustrative screenshots, Lisa guides new QuickBooks users every step of the way, while her tips for how to make QuickBooks work better for churches provides new insight and procedures for even the experienced bookkeeper. Not only does she step you through how to set up QuickBooks and utilize it more efficiently for your house of worship, but she also discusses everything you need to know to implement controls and procedures to ensure that

your church's money is always protected. QuickBooks for Churches covers PC versions of QuickBooks from 2012 forward and even includes what's new in the 2014 version. Lisa offers sound accounting procedures for both large and small houses of worship, for bookkeepers with years of experience as well as those just starting out. Let The Accountant Beside You take one more worry off your crowded to-do list.

No Meeting Required Jist Works

Profiles more than 3,200 degree programs for traditional students, RNs, advanced-practice nurses, and nurse Ph.D.s, and includes research-facility

descriptions, tuition, financial aid programs, and entrance requirements.

College Guide for Performing Arts Majors
DIANE Publishing

Every Catholic parish has a pastoral council and a finance council, but how many fulfill the mission they were set up to serve? These councils are among the most important but least understood structures in the Catholic Church. Mandated to exist, their roles have become increasingly critical as parishes--both large and small--are stretching personnel and financial resources further and further each year. Add in the need for internal financial controls and human resource management coupled with fewer and fewer parish priests, and the importance of these councils goes way beyond simply filling seats with warm-bodied

volunteers. The function of these councils is to provide consultation to the pastor and to promote greater participation of the entire parish in the life and mission of the Church. But in reality, these terms are vague and leave too much room for individual interpretation. In an unprecedented research effort, author Charles Zech explores the very function of these councils in an effort to lay the groundwork for best practices at every parish. It systematically fills the void as both Church leaders and laity strive to better understand the structure and processes needed to improve their effectiveness. Zech's common-sense, straightforward writing style unpacks the extensive data to cover critical issues such as: Parish Leadership
Education/Formation Programs
Communication with Parish and Parish Staff
Council Guideline Manuals Internal Controls
Long-Term Planning Prayer and Faith-Sharing
A must-read for every pastor, staff member, or committee volunteer, Best Practices of Catholic Pastoral and Finance Councils gives the guidance, support, and how-to that every parish needs--making it helpful for diocesan staff as well. Use it to stay on track, get back on track, or simply realize a track exists for these highly critical leadership councils.

Saintly Moms Springer

The Tongue and Quill has been a valued Air Force resource for decades and many Airmen from our Total Force of uniformed and civilian members have contributed their talents to various editions over the years. This revision is built upon the foundation of governing directives and user's inputs from the unit level all the way up to Headquarters Air Force. A small team of Total Force Airmen from the Air University, the United States Air Force Academy, Headquarters Air Education and

Training Command (AETC), the Air Force Reserve Command (AFRC), Air National Guard (ANG), and Headquarters Air Force compiled inputs from the field and rebuilt *The Tongue and Quill* to meet the needs of today's Airmen. The team put many hours into this effort over a span of almost two years to improve the content, relevance, and organization of material throughout this handbook. As the final files go to press it is the desire of *The Tongue and Quill* team to say thank you to every Airman who assisted in making this edition better; you have our sincere appreciation!

Federal and State Judicial Clerkship Directory

Peterson's

Some vols. include supplemental journals of "such proceedings of the sessions, as, during the time they were depending, were ordered to be kept secret, and respecting which the injunction of secrecy was afterwards taken off by the order of the House."

Youth in Europe I USCCB Publishing

The most authoritative and comprehensive

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guide available on postgraduate grants and professional funding worldwide. For over twenty years *The Grants Register* has been the leading source for up-to-date information on the availability of, and eligibility for, postgraduate and professional awards. With details of over 3,000 awards, *The Grants Register* is more extensive than any comparable publication. Each entry has been verified by the awarding bodies concerned ensuring that every piece of information is accurate. As an annual publication, each edition also provides the most current details available today. *The Grants Register* provides an ideal reference source for those who need accurate information on postgraduate funding: careers advisors, university libraries, student

organisations, and public libraries. Also available on CD-ROM.

Journal of the House of Representatives of the United States Cambridge University Press

Nursing Programs 2011 profiles nearly 3,200 undergraduate, graduate, and postdoctoral options at more than 700 institutions in the United States and Canada. A special section, "The Nursing School Advisor," includes in-depth articles about degree and career options, the admissions process, and specialized programs for professions such as nurse practitioner and clinical specialist.

Ebony Our Sunday Visitor

In *Hypocrisy and the Politics of Politeness*, Jenny Davidson considers the arguments that define

hypocrisy as a moral and political virtue in its own right. She shows that these were arguments that thrived in the medium of eighteenth-century Britain's culture of politeness. In the debate about the balance between truthfulness and politeness, Davidson argues that eighteenth-century writers from Locke to Austen come down firmly on the side of politeness. This is the case even when it is associated with dissimulation or hypocrisy. These writers argue that the open profession of vice is far more dangerous for society than even the most glaring discrepancies between what people say in public and what they do in private. This book explores what happens when controversial arguments in favour of hypocrisy enter the mainstream, making it increasingly hard to tell the difference between hypocrisy and more obviously attractive qualities like modesty, self-control and tact.

Economic Justice for All Helia Press

"Effective youth ministry does not require a

young person to sign up for, enroll in, or even attend a youth ministry program to be under the care of youth ministry in his or her parish. This book provides ideas for reaching out to young people without requiring them to do anything in return. Through nongathered ministry efforts, we can let all the young people in our community know that God's love (and ours) is not contingent on their showing up at an event"--Publisher description.

The New Age Magazine Peterson's The Office for Victims of Crime of the U.S. Department of Justice presents the full text of "New Directions from the Field: Victims' Rights and Services for the 21st Century, Strategies for Implementation--Tools for Action Guide." The guide covers topics, such as victims' rights, law enforcement, prosecution, corrections, victim assistance,

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compensation, restitution, civil remedies, and child victims.

AHA Perspectives Peterson's

Describes graduate programs in art, dance, music, and theater, and lists undergraduate programs.

Cover Letter Magic Our Sunday Visitor

In an era when many feel that letter writing is "the lost art," this book can be a resource to help anyone create letters to use in the special situations in life.

Have you ever been asked to prepare a written letter of reference for someone to use in getting a job or applying to an academic program? Wouldn't some great sample letters be a great help in such a situation? Here's a book that can help. Have you ever wanted to resign gracefully from a position so that you don't "burn your bridges behind you?"

Here is a book that can help you write such a letter to an employer or supervisor so that you gain good will and respect during the resignation process.

Sometimes it is necessary to write a special letter for a special situation in life. You will find great letters to be used as models for business and personal reasons including: Letters asking for a raise, Letters of resignation, Letters of reference, Letters notifying a vendor of a breach of contract, Letter to a congressman, Letters of complaint, Letters requesting reinstatement to an academic program, Follow-up letters after an interview, Letters requesting bill consolidation, Letters to professionals disputing their charges, collection letters, thank-you letters and letters to accompany resumes in job hunting. This book will be a valuable how-to resource to those who seek guidance in composing letters for business or personal reasons. Some of the letters shown are letters of complaint, letters of appeal, business marketing letters, press releases, letters appealing a job dismissal, letters appealing a supervisor's rating, letters of application to law school and medical school, cover letters to accompany resumes, follow-up letters after job interviews, collections letters, letters related to consumer credit and finance, legal letters and notices, letters of apology, letters of appreciation, letters of reference and letters of recommendation, letters of nomination, letters of opposition, letters of reprimand, letters of termination, letters of solicitation, letters of intent, letters to public officials, networking letters, promissory notes, letters requesting a raise, letters requesting a promotion, letters of resignation, and many more letters designed to assist in personal and business matters. Rave reviews for this book! "This book has a wide range of letters covering various topics. This book would be useful to any population." - Catholic Library World Testimonials from some who used this book: "Writing letters is so time-consuming, and I get frequent requests from former employees and others who want me to provide a reference. I found just the right samples in this book to make my life easy so that I could produce the multiple letters yearly that are requested of me." Sonya S. "I am not

a professional writer, but I feel that this book took my mediocre skills and helped them blossom by showing me samples of effective letters. I especially liked the letters protesting charges, and I created effective letters protesting medical charges. People assume you are more serious when you write a letter instead of trying to handle problems verbally. This book helped me leave a 'paper trail' and get taken seriously so that I could resolve some chronic financial problems." Julio G. "When I wanted to get reinstated to my academic program, I didn't give myself much of a chance, but I took my best shot by following samples in this book. I will be graduating soon, and I got a second chance at academic eligibility because of this book." Fritz H. "It blew me away when I found samples of business marketing letters I could use to find potential new customers. I have discovered that everyone likes reading letters, and the business marketing letters I now use-thanks to the samples in this book-have dramatically boosted my sales." Nadal S.

Catholic World

Many canonists and church officials draw up public ecclesiastical documents such as official rescripts, decrees, indults, etc. in the exercise of their ecclesiastical ministry. Such church documents must meet the solemnities and requirements of canon law. There is a high demand for a book that would guide church officials not only in drawing up ecclesiastical public documents but also in ensuring that such documents fulfill the solemnities and requirements of canon law. This book is an attempt to meet such a demand. This book contains the relevant principles of canon law and a plethora of sample documents. Every effort has been made to ensure that the canonical principles and jurisprudence as well as the sample documents provided in this book meet the requirements of canon law. You will

find this book an indispensable resource material, a blueprint, a reference guide for drawing up pertinent ecclesiastical documents. Volume 1A focuses on the canonical principles and the sample documents that pertain to the chancery and curial acts such as appointment letters to ecclesiastical offices, clerical impediments and dispensations, imprimaturs, transfer and removal of pastors, hierarchical recourse procedures, excommunication-incardination, etc.

Guidelines for Receiving Pastoral Ministers in the United States

This book contains a report of an extraordinary study about life perspectives of young people in different countries in Europe. It reveals remarkable differences in perspective for the future of the young people in these countries. Are we in the process of establishing a society in which future generations will feel at home and in which they can

put their faith? The European Union should support this kind of research.

Hypocrisy and the Politics of Politeness
EBONY is the flagship magazine of Johnson Publishing. Founded in 1945 by John H. Johnson, it still maintains the highest global circulation of any African American-focused magazine.

Perspectives on History

The lives of the saints are a great source of inspiration and reassurance for us. The holy women in *Saintly Moms* can help us better to understand motherhood as a vocation, just like any other calling from God, and a path to holiness. Whether you're a new mom, a grandmother, or somewhere in between, this book will encourage all mothers in their vocation as they identify themselves in the lives of these saints, who also experienced the joys

and challenges of being a mom. Their stories will also be inspiring to young women exploring the vocation of motherhood and anyone with an interest in saints who were mothers. Each chapter profiles a different holy mother, reflects on a lesson learned in her life, and ends with a prayer through her intercession. While we grow in admiration and devotion to them, these Sainly Moms can help us see the saintly possibilities each one of us possesses. ABOUT THE AUTHOR Kelly Ann Guest is a youth minister, contributing blogger at CatholicMom.com, and contributing author for The Catholic Mom 's Prayer Companion. Previously, she was a Dominican Sister of St. Cecilia in Nashville, an education coordinator for a Catholic Charities' program for pregnant teens, a middle school teacher, and a director of religious education. Her most challenging and

rewarding calling, though, is as a wife and the mother of ten children.

New Directions from the Field

The Bulletin of the Atomic Scientists is the premier public resource on scientific and technological developments that impact global security. Founded by Manhattan Project Scientists, the Bulletin's iconic "Doomsday Clock" stimulates solutions for a safer world.

Asian Studies Newsletter

After four years of college and six years in seminary, William Mills was ready for a parish--or so he thought. He didn't realize much of his time would be endless discussions about bagels and coffee, digging ditches, and parking lot condom patrols. For six years, community life was just humming along. Then disaster struck. Mills' life came crashing down when nearly a third of his

congregation left in a public power play, causing him to question his faith in himself, in the church, and in God. Marva Dawn, a noted writer of spirituality and ministry, said that being a pastor is like being peppered with popcorn: after a while, you just get tired of it, pack your bags, and move on. However, as Mills himself says, "I was either too stubborn or stupid, so I stayed." *Losing My Religion* is about the ups and downs, ins and outs, choices and challenges of being a pastor in the twenty-first-century church. It's also about the redemptive power of community life and finding healing and wholeness in a broken world.